

**Introduced by Senator Galgiani**

February 22, 2013

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An act to amend Section 11011.15 of the Government Code, relating to state property.

**LEGISLATIVE COUNSEL'S DIGEST**

SB 549, as introduced, Galgiani. State property: inventory.

Existing law requires the Department of General Services to maintain a complete and accurate statewide inventory of all real property held by the state, to update the inventory annually, and to categorize that inventory by agency and geographical location. This inventory is required to include specified information furnished by state agencies and the University of California.

This bill would require that this inventory be completed and updated by January 1 of each year.

Vote: majority. Appropriation: no. Fiscal committee: no.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 11011.15 of the Government Code is
- 2 amended to read:
- 3 11011.15. (a) The Department of General Services shall
- 4 maintain a complete and accurate statewide inventory of all real
- 5 property held by the state and categorize that inventory by agency
- 6 and geographical location. The inventory shall include all
- 7 information furnished by agencies pursuant to subdivision (b) and
- 8 the University of California pursuant to Section 11011.17. The

1 inventory shall be *completed and updated*~~annually~~ *by January 1*  
2 *of each year.*

3 (b) Each agency shall furnish the department, in the format  
4 specified by the department, a record of each parcel of real property  
5 that it possesses. Each agency shall update its real property  
6 holdings through December 31 of the previous year, reflecting any  
7 changes, by July 1 of each year. This record shall include, but is  
8 not limited to, all of the following information:

9 (1) The location of the property within the state and the county,  
10 the size of the property, including its acreage, and any other  
11 relevant property data ~~which~~ *that* the department deems necessary.  
12 This latter requirement shall be uniformly applied to all agencies.

13 (2) The date of the acquisition of the real property, if available.

14 (3) The manner in which the property was acquired and the  
15 purchase price, if available.

16 (4) A detailed description of the current uses of the property,  
17 including specific programmatic uses, and whether the property  
18 is fully utilized, partially utilized, or excess, with regard to either  
19 an existing or ongoing program of the agency. The agency shall  
20 also provide a detailed description of every lease, license, or other  
21 agreement relating to the use of the property.

22 (5) Any projected future uses of the property during the next  
23 five years, as identified pursuant to the five-year infrastructure  
24 plan or the agency's master plan. If the property is not included  
25 in the five-year infrastructure plan or the agency's master plan, or  
26 is identified as partially utilized or excess pursuant to paragraph  
27 (4), the agency shall provide detailed information regarding the  
28 need to continue ownership or management of the property. In the  
29 case of land held for state park use, for which the projected use  
30 would exceed a five-year period, the projected use and estimated  
31 date of construction or use shall be furnished.

32 (6) A concise description of each major structure located on the  
33 property.

34 (7) The estimated value of real property declared surplus by the  
35 agency and real property where the agency has not identified a  
36 current or potential use.

37 (c) The department shall prepare a separate report and shall  
38 update the report annually of all properties declared surplus or  
39 properties with no identified current or projected use. The report  
40 shall be made available upon request.

1 (d) The head of each agency shall also certify, on or before July  
2 1 annually, that the agency has accurately and completely reported  
3 all property information required by this section and that it has  
4 identified any excess property pursuant to Section 11011. The  
5 Department of General Services shall maintain the certification  
6 notices in a conspicuous place on its Internet Web site.

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